RE+ Northeast 2027 — first-time exhibitor checklist

Tuesday, February 2 – Thursday, February 4, 2027 · Thomas M. Menino Convention & Exhibition Center, Boston. Dates marked FROM THE ORGANIZER come from the show's own site; the others are our suggestions, counted back from the opening day.

☐	**Tue, Dec 1, 2026**	Decide on a booth and book the space before the price rises on January 1, 2027. SUGGESTED
☐	**Thu, Dec 10, 2026**	Buy Expo Hall or Full Conference passes at the early-bird price, which ends December 10. SUGGESTED
☐	**Tue, Dec 22, 2026**	Register booth staff through the Exhibitor Portal, the only way to get exhibitor badges. SUGGESTED
☐	**Tue, Dec 29, 2026**	Book a room through the official housing portal, and check the 2027 rate before you confirm. SUGGESTED
☐	**Fri, Jan 1, 2027**	Exhibit space price rises; book before for the early-bird rate FROM THE ORGANIZER
☐	**Tue, Jan 5, 2027**	Freeman advance-order discount ends FROM THE ORGANIZER
☐	**Tue, Jan 5, 2027**	Hanging signs submitted for approval (island booths) FROM THE ORGANIZER
☐	**Tue, Jan 5, 2027**	Certificate of insurance due FROM THE ORGANIZER
☐	**Tue, Jan 5, 2027**	Required forms due, including the exhibitor booth questionnaire FROM THE ORGANIZER
☐	**Wed, Jan 6, 2027**	Exhibitor-appointed contractors must register online (the manual prints "Tuesday, January 6") FROM THE ORGANIZER
☐	**Mon, Jan 11, 2027**	Freeman's warehouse starts accepting crated, boxed or skidded freight FROM THE ORGANIZER
☐	**Tue, Jan 12, 2027**	Set up your follow-up: spec sheets, lead times and pricing for what installers and developers will ask about, so each one hears back the day you meet. SUGGESTED
☐	**Fri, Jan 22, 2027**	Tell the organizer about oversized crates, machinery or containers, and send Freeman the mobile unit form FROM THE ORGANIZER

☐	**Tue, Jan 26, 2027**	Pack flooring that covers 90% of the booth; the hall is not carpeted. SUGGESTED
☐	**Wed, Jan 27, 2027**	Warehouse freight arriving after today pays an after-deadline charge FROM THE ORGANIZER
☐	**Tue, Feb 2, 2027**	Move-in 10:00 AM to 6:00 PM; your own floor covering installed by 4:00 PM FROM THE ORGANIZER
☐	**Mon, Feb 8, 2027**	Send the last follow-ups first thing Monday, before inboxes fill with every other booth's. SUGGESTED

Checked against re-plus.events on Mon, Nov 9, 2026. Dates change; the organizer's site is the final word. The full guide, with a source for every date: https://meetdrop.ai/events/re-plus-northeast